

West Contra Costa Youth Soccer League

June 2017 Board Meeting Minutes

June 14, 2017 @ 7:00 PM

WCCYSL Clubhouse, 4660 Appian Way, Building 2, El Sobrante, CA

INITIAL BUSINESS

- 1) Board Members Present
Aidon, Joe, Raul, George, Tyler, Lori, Kelly G, Arturo, Mark, Reynaldo.

Apologies
Julie, Ryan, Brian.

General Members Present
Kelly Wylie and Katie Evans (both voted to the Board during this meeting.)

Guests Present
None.

Call to Order
7:10 PM.

- 2) The minutes of the previous Board Meeting, held on May 10, 2017, were distributed via email to all Board Members prior to this meeting, and were taken as read.

Motion to approve the minutes
Seconded
Vote

Joe
Mark
Unanimous

SPECIAL BUSINESS

- 3) George resigned from the Director U10 Teams position. He will continue as Director U12+ Teams (and the de facto Vice President.)

Lori presented Katie Evans, who introduced herself as a candidate for the Director U10 Teams position.

Motion to vote Katie to the Director U10 Teams position
Seconded
Vote

George
Joe
Unanimous

Lori presented Kelly Wylie, who introduced herself as a candidate for the Director Volunteers position.

**Motion to vote Kelly W to the Director Volunteers position
Seconded
Vote**

**Tyler
Kelly G
Unanimous**

As we now have two Board Members with a first name of Kelly, it is suggested that all written communication use “Kelly G” to refer to Kelly Gallino (Director U6 Teams and Registrar) and “Kelly W” to refer to Kelly Wylie (Director Volunteers) where the distinction is not completely obvious.

ROUTINE AND SPECIFIC BUSINESS

4) Board member reports/highlights (as provided / in attendance)

a. Treasurer

The revised budget was distributed to those in attendance, the apparel expenses being included with a couple of expense items adjusted accordingly to reflect a lower than expected total cost.

**Motion to approve updated budget
Seconded
Vote**

**Kelly G
Tyler
Unanimous**

For apparel, \$4500 has been spent YTD, with \$2500 left in the budget.

Discounts claimed for Fall so far:

Siblings:	\$540
Coach F licensed:	\$640
Board Members:	\$150

The Treasurer was unable to complete full YTD statement as we haven't completed Fall registration, and the competitive registrations have yet to be reported. The Treasurer will attempt to provide a YTD statement for the next Board Meeting.

The July 4 parade for the City of Hercules costs \$20 (and then \$5 per vehicle over a count of 5.) The Treasurer proposed having players and referees in uniform and have them walk the parade to promote the League. There were no disagreements that this is a very good idea. The Treasurer will coordinate with the Director Events.

The lease from Moose Lodge for the Clubhouse expires in mid 2018 so the Treasurer will start negotiations with the aim of keeping it in the \$500 to \$700 range and for a period of 3 to 5 years. As maintenance seems to be being left to us (roof leaks, ceiling tiles etc.) nearer the \$500 end would be preferable, although not necessarily realistic.

We will need a new portable toilet in the near future.

There won't be any bank move status until the end of the year when the new signatories will be identified.

The President and Secretary should stop by Mechanics bank in Pinole near Trader Joes to fill out signature forms.

b. DoC

The DoC will provide the competitive registration numbers to the Treasurer before next month's Board Meeting so that the Treasurer can provide a YTD statement at the next Board Meeting.

c. Director U12+ Teams

The Director reported on Board Succession Committee progress. The expected open positions are: President, Vice President, Technical Director and Webmaster.

The Director also reported on the League's insurance status. Both Cal North and US Club insurance include facilities. It was also pointed out than in addition to these insurances, we also have Board insurance.

d. Director Referees

The Referee class dates have been set (August 15, 17, 22, 24, 26, 29.) The Director will email interested parties. The class needs to be advertised on the web site, via emails and via the coaches.

The Referee pay report for the Spring has been sent to the Treasurer, and for the Sprint the Referee program was only \$85 over budget (mostly due to the Mentor program.)

There was an extended discussion regarding the distinction between In-House, Traveling and Competitive teams.

e. Lori

Live Scan / fingerprinting has been set for the rec coaches meeting, July 27th.

[External email communication after the meeting confirms that Registrar will reschedule Live Scan / fingerprinting for July 20th, 6:00 PM to 8:00 PM at the Clubhouse – as coaches should be Live Scanned successfully before receiving their binder and starting practices, and July 27th doesn't allow enough time for that.]

It was agreed that no successful Live Scan means no coaching. All coaches, assistant coaches and Board members must be successfully Live Scanned.

The Director would like to hold a Team Parent meeting at some point after coaches meeting, to educate them on snacks, protocols, apparel, volunteering etc. Everyone agreed this would be a good idea, as this information doesn't always get passed down successful via the coaches.

Picture Day is set for Sunday, August 27th. The Board agreed that the Saturday (August 26th) would be better. (We are restricted to August due to the contact we have with Shooting Stars.) The Director will contact them to reschedule. A permit will be needed from 8:30 AM to 4:00 PM (with pictures from 9:00AM to 3:00 PM.) Hanna Lower was suggested – with pictures taken behind the restrooms. It was pointed out that last time the pictures weren't well framed (with houses in the background.)

Old jerseys should be donated to some good cause (3rd World countries etc.) The Director also wants to facilitate some kind of uniform exchange and redistribution. As cleaning etc. would be required, the Director Volunteers may help out.

The Treasurer/Director will buy a small refrigerator for the Clubhouse – we have a small budget for such items.

Saturday September 9th is Opening Day at Hercules High School.

- > We cannot apply for a permit until first week of August, but we should proceed assuming we will get it.
- > The Taco Lady has been contacted and requires a \$100 deposit to lock her down for the day. We get 10% of the takings. She takes care of the food permit. (No drinks.)
- > We'll ask Mountain Mikes again for pizza. (No drinks.)
- > There should be face painting, with the service provided free of charge.
- > We should provide a beverage station. Raul to get back to the Director – one of the comp teams should do this. Brian and Emily also showed an interest in doing this so all the parties will need to coordinate.
- > We may provide a "selfie station" for \$1 per child. We just need to supply a backdrop.
- > There will be a silent auction or a raffle.
- > We will probably do a sweets walk or cake walk, with us getting 10%.
- > We would like either the Fire dept and/or the Police to bring a vehicle.
- > It was suggested that was ask Chris Roke of the City of Hercules to be the announcer. The President will write an email to Chris asking him.
- > There was some discussion concerning the schedule with some differing opinions. Fortunately there is time to work this out, as we have games that day too.

The trailer is still available for \$2200. There was some concern about storage if the Director leaves. Several solutions were proposed including selling it if this happens and we cannot find a home for it. The Director was hoping that we could purchase it for between \$1500 and \$1800. It was pointed out that apparel has already generated \$1400 so far this year, and that the trailer could be used for sponsorship to help offset the cost.

Motion to allocate up to \$1800 for trailer purchase
Seconded
Vote

Aidon
Tyler
8 for, 4 abstentions

It was agreed that if the trailer cannot be purchased for \$1800 or less, the Director can spend a small amount from the fund raising budget on a table cloth, clothes rack etc. to make selling apparel easier and the display more attractive.

f. Registrar / Director U6 Teams

Live Scan / fingerprinting has been set for the rec coaches meeting, July 27th and we could

do another during Opening Day.

[External email communication after the meeting confirms that Registrar will reschedule Live Scan / fingerprinting for July 20th, 6:00 PM to 8:00 PM at the Clubhouse – as coaches should be Live Scanned successfully before receiving their binder and starting practices, and July 27th doesn't allow enough time for that.]

The Registrar will compile a volunteer list from registration and give it to the Director Volunteers

Registration numbers are close to our budgeted amount. We got 70 online registrations. The total is about 404 (vs 446 budgeted) with the following breakdown: 80 U6, 128 U8, 46 U10G, 76 U10B, 14 U11G, 27 U11B. U12 numbers are low (3 girls, 10 boys.) U14 is 12 girls and 8 boys. We will need to see if/how we can accommodate these higher age groups for best success (U12 & U14.) We will probably want to have U7 and U8 separate and co-ed, rather than U7/U8 combined but separate boys and girls.

We have about 7 U10 coaches, 5 U8 and only 3 U6. We need more coaches.

g. Equipment Director

The Director provided inventory of current equipment, new vs old etc. (Contact the Director if you want details.) The Director threw away a lot of old pinnies. There was a discussion regarding game balls vs practice balls. There is no difference for lower level rec teams. We do have some new balls in the new container, but they are not appropriate for game balls (for comp/upper level rec.) If we need new game balls we should purchase them from the appropriate budget – there is a comp soccer ball budget and there is an equipment budget for rec.

The Director requested a key to the other storage container.

h. U8 Director

Rachel Ramero, ex-WCCYSL player, became a D1 player at Indiana; she would like to coach. While she could help out with the rec program, it would make more sense for her to coach or train comp players.

i. President

NorCal Region 3 and 4 has put a new referee program in place... need to get Tyler in touch with the program (Frank someone from Alameda is running it.) NorCal Region 3 and 4 is investing in this program and we should be able to leverage some of this money (paying for a ref class or something along those lines one would expect.) The President will get Tyler the relevant info.

For the competitive program the U10s (2008 players) are now fully part of the comp NorCal program. We have 14 girls have formed a team – the first new WCCYSL girls comp team for three years. There are 7 boys (with a possibility of 3 more) and some of the more advanced girls will form another team. They will attend the play dates that cost \$200 each (final one at end of July.) We have coaches and a trainer identified.

The President will not be at the next Board meeting, but will be back for the coaches meeting, and he would like to be the one that announces his departure from the position of President to coaches.

The President believes that we need to implement mandatory volunteer work in order to survive, or implement a fee offset that will see our fees increase greatly. This is due to the pressure of youth soccer businesses on not for profit Leagues like ours, fields becoming more expensive etc. We only have three good grass fields: Hanna lower, Hanna upper and Pinole Valley West – for the rest we are dependent upon the school districts. We probably need two hours from every member or some monetary compensation to the League.

Summer camp is ready to go. We have two trainers. As reported in previous minutes, we are not charging for U6, U8 through U12 is \$60. Checkin for U6 will be at 3:45 PM and they will go until 4:45 PM. Other age groups will be distributed between 4:30 PM and 8:00 PM depending on numbers. The flyer will be ready on Wednesday next week. The President will provide T-shirts to all summer camp participants based on sign-ups.

j. Secretary

Thanks to Lori for the Board dinner – it was considered by all to be a great success. The Fall Board dinner is already being planned. Current proposed dates (from the Director Events) are either Nov 18 or Dec 2. There was discussion on which would be best, but it was decided we do not need to decide now.

The President will obtain the Facebook credentials from the Molina's and provide them to the Secretary.

The Secretary proposed that we start a Google calendar that everybody can work off.

The Board was encouraged to think about whether for 2018 all our registrations should be under US Club, or should we continue with the current split (Cal North and US Club.)

- 5) All agenda items were covered above, or postponed.

FINAL BUSINESS

- 6) There was no other business.

- 7) Adjournment
9:26 PM

*

NEXT BOARD MEETING: Wednesday, July 12, 2017 @ 7:00 PM, WCCYSL Clubhouse. [END]