

West Contra Costa Youth Soccer League

May 2017 Board Meeting Minutes

May 10, 2017 ^[B] @ 8:00 PM

WCCYSL Clubhouse, 4660 Appian Way, Building 2, El Sobrante, CA

INITIAL BUSINESS

- 1) Board Members Present
Aidon, George, Joe, Tyler, Kelly, Lori, Mark, Ryan, Reynaldo, Brian, Raul, Arturo.

Apologies
None.

General Members Present
None.

Guests Present
None.

Call to Order
8:25 PM.

- 2) The minutes of the previous Board Meeting, held on April 12, 2017, were distributed via email to all Board Members prior to this meeting, and were taken as read.

Motion to approve minutes
Seconded
Vote

Tyler
George
Unanimous (1 abstention)

SPECIAL BUSINESS

- 3) There was no special business.

ROUTINE AND SPECIFIC BUSINESS

- 4) Board member reports/highlights (as provided / in attendance)

- a. President

With two weekends to go until the end of the scheduled Spring season we have received no complaints.

On Monday the President and Secretary attended the City of Hercules “Community & Library Services Commission” meeting where the President presented our case for renew of our non-profit status with the City using information collected by George. This included the work we do on the City’s grass fields. Due to the usual Saturday conflicts with the League calendar we did not participate in the City’s cleanup day.

We had a very poor turnout for the field maintenance day last Sunday at Upper Hanna, with only one non-coach, non-Board Member participating. As a League we need to decide what level of participation we expect from our membership and how to encourage and ensure compliance.

Shooting Stars have contacted us and want to do the makeup session anyway. As they will take care of most/all of the arrangements we may as well go along with it as some members may want to have pictures from Spring. Upper Hanna is already permitted.

The President announced that he will NOT be running for re-election in November, mostly due to his work schedule.

The banners have been reviewed and will a little adjustment will be produced. They are now non-seasonal. The President has also arranged for some cheap (\$7 each) wall images to be made.

Hanna Upper was cut by a volunteer before the field maintenance session.

b. Treasurer

The sale of the property where the Clubhouse sits will completed very soon. Our rent will increase by \$100 a month to \$700 a month. The current lease will be honored until expiration on June 30, 2018. It appears as if the new owners would like us to renew our lease for the Clubhouse with them and we should start discussions for that at the start of 2018. The new owners have asked if we know of any youth based organization that would like to rent the other portable building. If anyone knows of a suitable group they should contact the Treasurer. There will be significant construction happening on the property over the next 18 months, including restructuring of the parking lot and a change to a single entry/exit way to Appian Way.

All refunds have been issued. All accounts are current except for the last invoices from Richmond Unified School District.

We are having some issues with Mechanics Bank – mostly with the younger and less experienced bankers. The Board believes that we should consolidate all WCCYSL accounts into three (Primary, Reserve and FCA.) We should find a new bank and move the accounts there (or consolidate at the time of the move.) The Board urged the Treasurer to pursue both the account consolidation and to find a new bank for us to do business with.

Motion to pursue bank/account actions described above
Seconded
Vote

Aidon
George
Unanimous

The Treasurer will provide a Year-to-Date accounting at the next Board Meeting, as well as providing an updated budget including expenses for apparel/fundraising.

The Treasurer asked about online registration, and the Registrar responded that we just need to get it activated and that she will call tomorrow.

c. Director - Referees

The dates for the August referee course will be decided soon, along with the Fall referee clinic (rescheduled from Spring.) George commended the Director for having a program with over 30 active referees in the Spring. Aidon commended the director for the mentoring program, which has resulted in far more games/referees being mentored than in any season in recent memory.

d. Director - Fields

The Director referred to the poor turnout for the field maintenance session. It seems that email may not be the best way of communicating the information. It was suggested that the coaches should be informed and that they should pass down the information including the volunteer requirement and that this is a good way of taking care of that commitment.

We need a lawn mower to ensure continued maintenance of the fields, especially at Hanna ranch. The Director will try to find a suitable one. He has found a gopher exterminator, who will do Upper and Lower Hanna for \$500. The director will schedule this for a suitable date before the Fall season gets going.

The Director is trying to determine which fields will be used in the Fall. Certainly Hanna Ranch Upper and Lower and Pinole Valley West. There isn't much possibility of Pinole Valley East being usable any time soon, and we have lost the use of Ohlone and Crespy (although Crespy could be used for practices for lower age group teams. Other candidates include Tara Hills, Stewart (although that looks fairly bad) and Country Club Vista. The Director will take a look at them and try to pick two to restore for Fall practice. It will probably cost about \$1000 to restore Tara Hills.

e. Director of Competitive

The summer camp is July 17 to 21 and is to be held at Hanna Ranch Upper. The following was proposed: U6 4:00 PM to 5:00 PM, U8 5:00 PM to 6:30 PM and U10 6:30 PM to 8:00 PM. We are targeting 30 U6, 30 U8 and probably the same for U10. We will need helpers – at least one per five players. Flyers will be ready and handed out next Saturday to advertise. U6s will be free; others will pay \$60 for the week. The President will donate T-shirts for all attendees free of charge to both the League and attendees.

An F license clinic is being planned for the Fall. There is no date yet, but when we do

get one we will need to advertise it well.

f. Webmaster

The approved minutes for 2017 to date have been put up on the website. The Webmaster is still working on online registration. He has done all the online training but is waiting for access.

g. Director – U8

The Director attended the Positive Coaching Alliance session and was happy to see the good turnout. He reported that he found it very helpful.

h. Registrar & Director - U6

Updates for registration covered previously.

The U6s seem to be missing quite a few balls, but it is not an issue as we have quite a lot of new ones.

While we have had no real issues up until last weekend, there was trash at Pinole Middle School last Saturday before games started. We have no idea where the trash came from as the President ensured that the field and adjoining area was cleaned on Friday evening. For the Fall, we need to enforce our standards of cleaning up our own trash, ensuring fields are clean before we leave, and not bringing food and drink onto the turf fields, with no exceptions! How do we enforce these for Fall?

The President also reported some trash issues at Hercules High School, but this seemed to be a custodian issue, and seemed to have been fixed and that the field is being opened on time following the President going through the custodians' supervisor.

We seem to have one coach who is either late for games or doesn't show up at all. The Director will talk to the coach this weekend and see if there are any extenuating circumstances and to see how we can work with the coach to mitigate this if it is still an issue. If there are no specific reasons, or there are continuing reasons for this behavior, then the coach should not be the sole coach for a team next season; they would need to be an assistance coach, or have an assistant coach.

i. Director – Events

Although both possible Saturdays appear to have limited availability amongst the Board Members, June 3rd was selected for the Board Dinner. The Director will attempt to find a suitable location as our usual one is booked due to graduation events.

There will be no Referee dinner for the Spring.

The opening day weekend has been set. Everything will be done on Saturday, September 9th. Opening Day and Picture Day will be in the morning and the games will be in the afternoon, all at Hercules High School. Exact scheduling still needs to be worked out – George will work out the game schedule so all rec games can be at Hercules High School that day. Permit has not been applied for yet as it is too early.

j. Director – Equipment

Some old/overly worn pinnies were handed out in Spring. These will be disposed of and new ones will be distributed in the Fall. The Director will take a full inventory of all equipment in June when we have all the equipment back, in order to determine what is needed for the Fall. The Director would like everything in one shed.

Directors of teams should let their teams know that they should bring all their equipment to the final game of the season and leave it all at the field. The Director will arrange for someone to be at both Hercules High School and Pinole Middle School to receive the equipment and ensure it is collected.

k. Director –Recreational Program and U10+

The Director has checked the US Club insurance and it does cover property damage, but suspect it only covers game/activity facilities. The CalNorth insurance is unknown but the Director will try to get hold of that information.

The Director has talked to a CPA, and has a number to call to obtain the official documentation for our non-profit status. The CPA also said that our number should be enough as anyone can look up our status using the number online. However, we have more than one organization asking for the paperwork, so the Director will obtain the documentation and provide it to the Secretary for scanning, safe storage, and distribution to Board Members that require a copy of it.

The Director will follow up with the current U10 coaches as only two are returning for the Fall thus far (and two are definitely not) although we have two new coaches.

The format for Fall play was presented. It proposed that we no longer have upper age “recreational” teams play in NorCal as those two are effectively contradictory (recreational and NorCal.) Instead, U11 “recreational” teams will play with ACCYSL/Mersey and a preliminary agreement to do this has already been entered into. (Half the games will be on our fields, half on theirs.) For U12 and above, FCA/NorCal teams only will be formed, and there will not be any duality. Even at the lowest skill level, these teams will effectively be competitive teams, and will be required to travel. This will set the correct expectation levels for everyone involved, and will hopefully address the issues of coaches struggling with low numbers for practices and games as parents and players will know the commitment level required to play.

**Motion to approve Fall arrangements for play described above
Seconded**

**Aidon
Lori**

There was some additional discussion on this subject.

I. Secretary

The Secretary is working on the NorCal "Club Review Survey" and described it as somewhat overreaching for a sanctioning organization, and there seemed to be general agreement with this statement. There was concern regarding exactly how the information will be used. While the Board did not see any alternatives to submitting our answers, the Board decided that the answers should be limited to the FCA/US Club part of the League. In addition, the Board agreed with the Secretary that other than for specific Board Member positions (President, DoC, "Referee Assignor" and Secretary) where NorCal has a valid reason, no phone numbers of Board Members would be provided. All Board Member email addresses will be provided, but will be those using the wwcysl.com domain (i.e. not personal email addresses.)

The Secretary expressed the thanks of everyone on the Board to the President for his leadership over the last two years. Without his guidance and passion for the game of soccer, our League wouldn't be the success it currently is.

The Secretary suggested that we start succession planning now, rather than leaving it to later in the Fall season, in order that candidates can shadow those currently holding the position, in order to go through the Fall season seeing everything that position requires before their tenure starts. The League's By-Laws require the formation of a Nominating Committee, to determine which Board Members will be staying and which positions will need filling, locate qualified and eager people to assume those positions, and anything else that is required for effective succession planning.

The Board appointed the following Board Members to the Nominating Committee:
George, Tyler, Aidon.

- 5) All specific items were covered above.

FINAL BUSINESS

- 6) There was no other business.

- 7) Adjournment at 10:16 PM.

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